

Western Townships Utilities Authority
REGULAR MEETING
Monday, November 17, 2025
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, November 17, 2025 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 9:00 a.m. by the Chairperson, Anne Marie Graham-Hudak.

Present:

Anne Marie Graham-Hudak
Mark Abbo
Bob Doroshewitz

Absent:

Charles Curmi

Also present were:

Aaron Sprague
Suzanne Balan
Alex Steffensky
Mark Houle

WTUA
WTUA
JACOBS/OMI
JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-25-11-78 Resolved to accept the agenda as presented.

Ayes: Graham-Hudak, Abbo, Doroshewitz

Nays: None

Absent: Curmi

The next order of business was the minutes of the regular meeting of October 27, 2025. Following discussion and upon motion by Abbo and supported by Doroshewitz; it was

R-25-11-79 Resolved to accept the minutes of the regular meeting of October 27, 2025

Ayes: Graham-Hudak, Abbo, Doroshewitz

Nays: None

Absent: Curmi

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Doroshewitz; it was

R-25-11-80 Resolved to approve the schedule of disbursements for November 2025 of \$1,316,465.84 and pre-approved payroll for December 2025 of \$34,812.42.

Ayes: Graham-Hudak, Abbo, Doroshewitz

Nays: None

Absent: Curmi

The next order of business was the Operations and Maintenance Report for the month of October 2025. Following discussion and upon motion by Abbo, supported by Doroshewitz, it was

R-25-11-81 Resolved to receive and file the Operations and Maintenance Report for the month of October 2025.

Ayes: Graham-Hudak, Abbo, Doroshewitz

Nays: None

Absent: Curmi

The next order of business was the Directors Report for the month of November 2025: Following discussion and upon motion by Abbo, supported by Doroshewitz; it was

R-25-11-82 Resolved to receive and file the Directors Report for the month of November 2025.

Ayes: Graham-Hudak, Abbo, Doroshewitz

Nays: None

Absent: Curmi

The next order of business was the proposed WTUA Schedule of Meetings for Calendar Year 2026. Article VII of the By-Laws of the Western Townships Utilities Authority states "**Regular meetings of the Commission shall be held at such time and place as shall be prescribed by resolution of the Commission**": Following discussion and upon motion by Abbo, supported by Doroshewitz; it was

R-25-11-83 Resolved to approve the proposed WTUA Schedule of Meetings for the 2026 calendar year.

Ayes: Graham-Hudak, Abbo, Doroshewitz

Nays: None

Absent: Curmi

The next order of business was Employee Compensation. This year the budget included a 4.5% raise for staff (ECI is 4.5%) The June-to-June change in ECI is 3.9%. It is my understanding that the Townships have planned for a 3-4% increase for their staff. Comparison of the proposed 3% increase results in wages that compare reasonably with similar positions at the Townships. This increase results in a total cost to the Authority of \$4,244 for the Administrative Assistant and the Accountant: Following discussion and upon motion by Abbo, supported by Doroshewitz; it was

R-25-11-84 Resolved to concur with the recommendation of the Director of Operations to approve a pay rate increase of 3% for the Administrative Assistant and the Accountant effective for the pay period beginning December 22, 2025 which has a pay date of January 9, 2026.

Ayes: Graham-Hudak, Abbo, Doroshewitz

Nays: None

Absent: Curmi

The next order of business was 5 Mile Road Sewer Construction CO #2. The contractor has completed the construction of the 5 Mile Road Sewer, and the walkthrough has been completed. Stantec has prepared, and CI has already agreed to and signed, Change Order #2 for the project. Change Order #2 is entirely a balancing change order, reducing the contract quantities to match those actually performed/constructed and results in a decrease in the Contract value of \$47,146.80.: Following discussion and upon motion by Abbo, supported by Doroshewitz; it was

R-25-11-85 Resolved to concur with the recommendation of the Director of Operations to approve Change Order #2 to the 5 Mile Sewer Construction project, resulting in a decrease in the contract value of \$47,146.80, to a total contract value of \$1,283,365.20.

Ayes: Graham-Hudak, Abbo, Doroshewitz

Nays: None

Absent: Curmi

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 9:34 a.m.

Respectfully submitted,



Anne Marie Graham-Hudak,
Chairperson