

Western Townships Utilities Authority
REGULAR MEETING
Monday, July 21, 2025
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, July 21, 2025 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 9:02 a.m. by the Chairperson, Anne Marie Graham-Hudak.

Present:

Anne Marie Graham-Hudak
Chris Roosen (Northville Township Alternate)
Bob Doroshewitz (Plymouth Township Alternate)

Absent:

Mark Abbo
Charles Curmi

Also present were:

Aaron Sprague
Suzanne Balan
Alex Steffensky
Mark Houle

WTUA
WTUA
JACOBS/OMI
JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-25-07-45 Resolved to accept the agenda as presented.

Ayes: Graham-Hudak, Roosen, Doroshewitz

Nays: None

Absent: Abbo, Curmi

The next order of business was the minutes of the regular meeting of June 23, 2025. Following discussion; it was

R-25-07-46 Resolved to table the minutes of the regular meeting of June 23, 2025 to the August regular meeting.

Ayes: Graham-Hudak, Roosen, Doroshewitz

Nays: None

Absent: Abbo, Curmi

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Roosen, supported by Doroshewitz; it was

R-25-07-47 Resolved to approve the schedule of disbursements for July 2025 of \$1,210,572.41 and pre-approved payroll for August 2025 of \$51,591.12.

Ayes: Graham-Hudak, Roosen, Doroshewitz

Nays: None

Absent: Abbo, Curmi

The next order of business was the Operations and Maintenance Report for the month of June 2025. Following discussion and upon motion by Roosen, supported by Doroshewitz, it was

R-25-07-48 Resolved to receive and file the Operations and Maintenance Report for the month of June 2025.

Ayes: Graham-Hudak, Roosen, Doroshewitz

Nays: None

Absent: Abbo, Curmi

The next order of business was the Directors Report for the month of July 2025: Following discussion and upon motion by Roosen supported by Doroshewitz; it was

R-25-07-49 Resolved to receive and file the Directors Report for the month of July 2025.

Ayes: Graham-Hudak, Roosen, Doroshewitz

Nays: None

Absent: Abbo, Curmi

The next order of business was a proposed update to the Administrative Procedures Manual to allow for any of the three (3) Commissioners to sign off on invoices if the Treasurer is not available and reflect the current practice of the invoices being presented for review at the board meeting rather than being delivered to the township the week prior to the meeting. Following discussion and upon motion by Roosen supported by Doroshewitz; it was

R-25-07-50 Resolved to approve the changes to the Administrative Procedures Manual as recommended.

Ayes: Graham-Hudak, Roosen, Doroshewitz

Nays: None

Absent: Abbo, Curmi

The next order of business was an amendment for the WTUA Budget FY 2024-2025. The Board approves a departmental budget each year which includes line-item details of each department. Due to the cost of bringing Jack Polhill in-house as a WTUA employee, we are reallocating \$80,000 from O&M to Admin to keep the budget balanced. The contract with Jacobs has been negotiated to offset the cost of hiring Jack, decreasing the O&M expenses. In addition, we are moving budgeted funds from corrective maintenance (O&M) to infrastructure maintenance (O&M) to cover sewer cleaning costs. The FY23-24 work was not completed until fall of 2024 and was billed in the current 24-25 fiscal year along with this year's sections that got cleaned. Following discussion and upon motion by Roosen supported by Doroshewitz; it was

R-25-07-51 Resolved that the amended departmental budget for Western Townships Utilities Authority for the fiscal year ended September 30, 2025 be approved.

Ayes: Graham-Hudak, Roosen, Doroshewitz

Nays: None

Absent: Abbo, Curmi

The next order of business was a proposed backflow preventer rebuild. Both the Lower Rouge and Middle Rouge Facilities are equipped with backflow preventers, as required. These backflow preventers ensure that potentially contaminated water from the facilities cannot flow back to, and contaminate, the water distribution system. All of the backflow preventers are required to be tested annually, to ensure that they are performing as intended. Two (2) of the backflow preventers failed their last test, and two (2) others are showing signs of imminent failure. We have repaired the two failed devices in house, but those repairs yielded only short-term results. Genson's Plumbing (Northville) has provided pricing to completely rebuild and test the four (4) backflow preventers for a cost of \$21,595. Following discussion and upon motion by Roosen, supported by Doroshewitz; it was

R-25-07-52 Resolved to approve the proposal from Genson's Plumbing Inc. (Northville) to rebuild and test four (4) backflow preventers for a cost of \$21,595

and

Further, that the Director sign the proposal on behalf of the Authority.

Ayes: Graham-Hudak, Roosen, Doroshewitz

Nays: None

Absent: Abbo, Curmi

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 9:21 a.m.

Respectfully submitted,



Anne Marie Graham-Hudak,
Chairperson