

Western Townships Utilities Authority
REGULAR MEETING
Monday, January 21, 2025
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, January 21, 2025 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 9:01 a.m. by the Chairperson, Anne Marie Graham-Hudak.

Present:

Anne Marie Graham-Hudak
Mark Abbo
Charles Curmi

Absent:

Also present were:

Aaron Sprague
Suzanne Balan
Jack Polhill
Martin Olejnik
Keith Szymanski

WTUA
WTUA
JACOBS/OMI
Plante & Moran
Plante & Moran

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-25-01-01 Resolved to accept the agenda as amended, moving Item #VIII(a) Audit (Fiscal Year Ended September 30, 2024) after Item #VI Monthly Bills

Ayes: Graham-Hudak, Abbo, Curmi
Nays: None
Absent: None

The next order of business was the minutes of the regular meeting of December 16, 2024. Following discussion and upon motion by Abbo, supported by Curmi; it was

R-25-01-02 Resolved to accept the minutes of the regular meeting of December 16, 2024.

Ayes: Graham-Hudak, Abbo, Curmi
Nays: None
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Curmi; it was

R-25-01-03 Resolved to approve the schedule of disbursements for January 2025 of \$960,340.59 and pre-approved payroll for February 2025 of \$27,363.87.

Ayes: Graham-Hudak, Abbo, Curmi

Nays: None

Absent: None

The next order of business was Audit; Fiscal Year Ending September 30, 2024: On May 20, 2024, Plante & Moran was authorized by the WTUA Board of Commissioners to perform an audit for the fiscal year ending September 30, 2024. Plante & Moran has completed the Audit and it was reviewed by the Finance Committee on January 13, 2025. Keith Szymanski and Martin Olejnik of Plante & Moran were present to answer questions from the Board. Following discussion and upon motion by Abbo supported by Curmi, it was resolved that

R-25-01-04 Whereas, Article IX, Section 5 of the By-Laws of the Western Townships Utilities Authority require that The Authority shall cause an annual audit to be made of its financial transactions by a certified public accountant; and

Whereas, Plante & Moran, certified public accountants, was authorized by the Board of Commissioners to perform such an audit and has prepared and presented to the Authority the audit for the fiscal year ending September 30, 2024; and

Now, therefore be it resolved, that the audit for the fiscal year ending September 30, 2024, as prepared and presented by Plante & Moran, is hereby accepted.

Ayes: Graham-Hudak, Abbo, Curmi

Nays: None

Absent: None

The next order of business was the Operations and Maintenance Report for the month of December 2024. Following discussion and upon motion by Abbo supported by Curmi, it was

R-25-01-05 Resolved to receive and file the Operations and Maintenance Report for the month of December 2024.

Ayes: Graham-Hudak, Abbo, Curmi

Nays: None

Absent: None

The next order of business was the Directors Report for the month of January 2025: Following discussion and upon motion by Abbo, supported by Curmi; it was

R-25-01-06 Resolved to receive and file the Directors Report for the month of January 2025.

Ayes: Graham-Hudak, Abbo, Curmi

Nays: None

Absent: None

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The next order of business was 2024 JACOBS Annual Report. Following discussion and upon motion by Abbo supported by Curmi; it was

R-25-01-07 Resolved to receive and file the 2024 Annual Report by Jack Polhill, JACOBS/OMI Project Manager.

Ayes: Graham-Hudak, Abbo, Curmi

Nays: None

Absent: None

The next order of business was 2025 SSOM Work Plan Update: Since 1992, WTUA is required to update the annual Sanitary Sewer Operations & Maintenance (SSOM) Program Work Plan under the Abatement Order by February 1st of each year. The SSOM is a guidance document in performing maintenance on the WTUA system and providing general information on procedures should a sanitary sewer overflow (SSO) discharge ever occur in the system. Following discussion and upon motion by Abbo supported by Curmi; it was

R-25-01-08 Moved to receive and file the annual 2025 SSOM Work Plan Update prepared by the Director of Operations.

Ayes: Graham-Hudak, Abbo, Curmi

Nays: None

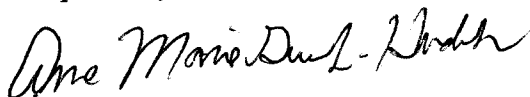
Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 9:46a.m.

Respectfully submitted,



Anne Marie Graham-Hudak
Chairperson