

Western Townships Utilities Authority
REGULAR MEETING
Monday, August 26, 2024
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, August 26, 2024 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 9:00 a.m. by the Chairman, Heise.

Present:

Absent:

Kurt Heise
Anne Marie Graham-Hudak
Mark Abbo

Also present were:

Aaron Sprague	WTUA
Suzanne Balan	WTUA
DJ Kaminga	JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-24-08-54 Resolved to accept the agenda as presented.

Ayes: Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was the minutes of the regular meeting of July 22, 2024. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-24-08-55 Resolved to accept the minutes of the regular meeting of July 22, 2024.

Ayes: Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was the minutes of the study session of July 22, 2024. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-24-08-56 Resolved to accept the minutes of the study session of July 22, 2024.

Ayes: Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-24-08-57 Resolved to approve the schedule of disbursements for August 2024 of \$922,499.81 and pre-approved payroll for September 2024 of \$26,135.32.

Ayes: Heise, Gaham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Operations and Maintenance Report. Following discussion and upon motion by Abbo supported by Graham-Hudak, it was

R-24-08-58 Resolved to receive and file the Operations and Maintenance Report for the month of July 2024.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Directors Report for the month of August 2024: Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-08-59 Resolved to receive and file the Directors Report for the month of August 2024.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Financial Statements For The Nine Months Ended June 30, 2024: Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-08-60 Resolved to receive and file the financial statements for the nine months ended June 30, 2024.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was WTUA Proposed Annual Budget; Fiscal Year 2024/2025 and Opt Out of P.A. 152 of 2011, amended by P.A. 270 of 2013: Article X of the WTUA Articles of Incorporation states "...The Commission shall prepare, adopt and submit to the legislative bodies of the constituent municipalities an annual budget covering the proposed expenditures to be made for the organizing and operating of such Authority, and for the next fiscal year beginning October 1st, such budget to be submitted on or before September 1st of each calendar year." Section 7.5 of the 2000 WTUA Finance and Service Agreement with the Charter Townships of Canton, Northville and Plymouth states "WTUA shall annually submit a budget to each of the Townships for its approval in August of each year". Version 2 of the Proposed Annual Budget which was used for the Board Study Session was or will be presented to each Township and approved on the following dates: Canton Township – August 13, 2024; Northville Township – August 15, 2024; and will be presented to Plymouth Township – August 27, 2024.

There have been no changes to the Budget since the Study Session. Only the YTD and projected figures for the current fiscal year were updated, which is for informational purposes only. Public Act 152 of 2011 set limits to the amount that public employers may contribute to medical benefit plans. The limits for medical plan coverage years beginning after January 1, 2024 are \$7,702.85 for single, \$16,109.06 for two person plans and \$21,007.83 for family plans. With the change in rate structure by BCBS in 2014 where rates are based upon the age of all covered persons, the premiums will NOT be under these caps. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was resolved that

R-24-08-61 Whereas, WTUA is required to prepare, adopt and submit to the legislative bodies of the constituent municipalities an annual Budget covering the proposed expenditures to be made for the organizing and operating of such Authority; and

Whereas, the Authority has prepared a budget for the fiscal year ending September 30, 2025; and

Whereas, the Authority has presented and received approval from Canton and Northville Townships; and will present to Plymouth Township on August 27, 2024; and

Therefore, be it resolved that the budget for the Authority for the fiscal year Ending September 30, 2025 is hereby approved in the amounts as presented on page 1 of the Proposed Annual Budget, contingent on the approval from Plymouth Township; and

Further, that the quarterly reporting to the Board is to include the line item detail as presented in the Supplemental Information of the Proposed Annual Budget; and

Finally, that the Authority opt out of Public Act 152 of 2011, as amended by Public Act 270 of 2013 for the fiscal year October 1, 2024 through September 30, 2025.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Capital Improvement Program; August 2024: The Capital Improvement Program (CIP) is reviewed and updated on an annual basis. The upcoming projects for 2025 were discussed at the WTUA Budget Study Session held on July 22, 2024. No changes were made since the draft version presented at the Board Study Session. WTUA bills the townships annually in January of each year for Capital Improvement projects and reconciles what was spent versus what WTUA billed each township in a lookback calculation done periodically to adjust allocations if need be. There will be no CIP billing for January 2025 as there are sufficient funds built up in the CIP account held with MI CLASS. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-08-62 Resolved to concur with the recommendation of the Director of Operations to adopt the WTUA Capital Improvement Program for 2025 as presented; and
Further, to revise/establish the capital budget for 2024 and 2025 based upon this program.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Generator Maintenance; Lower Rouge, Middle Rouge and Hines: Each of WTUA's Pump Stations is equipped with a backup generator, allowing the facilities to continue operation during power outages. WTUA utilizes an outside contractor for annual maintenance of these generators, to help ensure that they are fully operational when needed. Historically, this maintenance has been performed by Cummins (New Hudson), which has once again provided a quote for a 2-year term. In prior periods, the agreement with Cummins has included the generators located at the Lower Rouge, Hines and Eckles facilities. However, the Eckles pump station has been decommissioned and removed from the maintenance plan. In addition, we have added the generator at the Middle Rouge Lift Station, which was more recently installed and had been under warranty. The price provided by Cummins was a slight decrease for the Lower Rouge and Hines Pump Stations, with an increase due to the replacement (in the plan) of Eckles with Middle Rouge. In the past, we have looked at having alternate pricing; however, we were unable to attain a similar level of service to that provided by Cummins. This year; however, we were approached by W.W. Williams (Dearborn) about providing this service. Williams installed the generator at Middle Rouge (as a sub for Walsh Construction). The quote provided by Williams is slightly lower than that provided by Cummins. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-08-63 Resolved to concur with the recommendation of the Director of Operations to approve the two year (2 year) agreement with W.W. Williams (Dearborn) for an amount not to exceed \$11,320.00 for the preventative maintenance and inspection services for the backup generators located at the Lower Rouge, Middle Rouge and Hines Drive Pump/Lift Stations; and

Further, that the Director of Operations sign the agreement on behalf of the Authority.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

Absent: None

The next order of business was public comments: There were none.

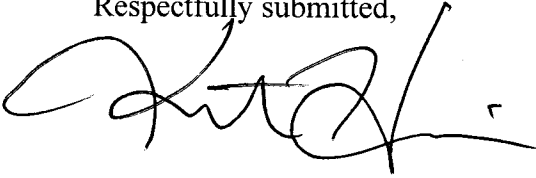
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The next order of business was Commissioners' Comments: There were none

There being no further business to come before the Board, the regular meeting was adjourned at 9:25a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kurt Heise', written in a cursive style.

Kurt Heise,
Chairman