

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, June 24, 2024  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, June 24, 2024 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 9:00 a.m. by the Chairperson, Kurt Heise.

Present:

Kurt Heise  
Anne Marie Graham-Hudak  
Mark Abbo

Absent:

Also present were:

Aaron Sprague  
DJ Kaminga

WTUA  
JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-24-06-40 Resolved to accept the agenda as presented.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was the minutes of the regular meeting of May 20, 2024. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-24-06-41 Resolved to accept the minutes of the regular meeting of May 20, 2024.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-24-06-42 Resolved to approve the schedule of disbursements for June 2024 of \$916,164.91 and pre-approved payroll for July 2024 of \$26,135.31.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was the Operations and Maintenance Report for the month of May 2024. Following discussion and upon motion by Abbo, supported by Graham-Hudak, it was

R-24-06-43 Resolved to receive and file the Operations and Maintenance Report for the month of May 2024.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Directors Report for the month of June 2024: Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-06-44 Resolved to receive and file the Directors Report for the month of June 2024.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Construction Engineering; Five Mile Sewer Project: A contract has been executed for the construction of sewer to serve the 5 Mile Corridor. This construction is anticipated to begin in August with construction of the force main west of Ridge Road, with the gravity sewer portion of the work (east of Ridge Road) expected to occur in September. Stantec has designed the facilities, including work to acquire the permits for the project and has provided a proposal for Construction Services for the work. Stantec's proposal includes pre-construction services (e.g. shop drawing review, coordination), survey construction layout, construction administration and observation and project closeout. The proposal includes 8 weeks of full-time construction observation for the base work, and an additional 4 weeks of full-time inspection for additional work. The additional work is due to a request for a change order to extend the project with an additional 2,000 feet of force main crossing 5 Mile Road to service the properties to the northwest. The additional work's design is likely to commence shortly. Stantec's proposal is for time and materials not-to-exceed \$110,719. It is anticipated that the additional work, in addition to the construction services, will still be less than the grant money awarded for the sewer work. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-06-45 Resolved to concur with the recommendation of the Director of Operations to award the Construction Services to Stantec Consulting Michigan, Inc., (Ann Arbor) for a not-to-exceed fee of \$110,719.00.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was MMRMA Insurance Policy Renewal: WTUA has been afforded insurance coverage through the MMRMA State Pool since 1991. The current policy expires on July 1, 2024. The cost of our premium for our new policy has decreased from \$49,631 per year

to \$46,357 (a decrease of \$3,274.00). This policy does include sewage back-ups and also the north pump station property. In the past sewage back-ups were not included. Further, we can expect a distribution (similar in magnitude of last year's) sometime this Fall. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-06-46 Resolved to concur with the Director of Operations to approve the renewal with MMRMA for the 2024-2025 coverage period at an annual premium of \$46,357; and

Further, that the Director of Operations sign the policy on behalf of the Authority as the member representative.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

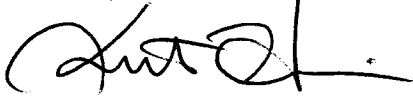
Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 9:26a.m.

Respectfully submitted,



Kurt L. Heise,  
Chairperson