

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, February 26, 2024  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, February 26, 2024 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 9:00 a.m. by the Chairperson, Kurt Heise.

Present:

Kurt Heise  
Anne Marie Graham-Hudak  
Mark Abbo

Absent:

Also present were:

Aaron Sprague  
Suzanne Balan  
DJ Kaminga

WTUA  
WTUA  
JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-24-02-09 Resolved to accept the agenda as presented.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was the minutes of the regular meeting of January 22, 2024. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-24-02-10 Resolved to accept the minutes of the regular meeting of January 22, 2024.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-24-02-11 Resolved to approve the schedule of disbursements for February 2024 of \$1,132,800.36 and pre-approved payroll for March 2024 of \$26,133.96.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was the Operations and Maintenance Report for the month of January 2024. Following discussion and upon motion by Abbo supported by Graham-Hudak, it was

R-24-02-12 Resolved to receive and file the Operations and Maintenance Report for the month of January 2024.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Directors Report for the month of February 2024: Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-02-13 Resolved to receive and file the Directors Report for the month of February 2024.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Financial Statements For Three Months Ended December 31, 2023. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-02-14 Resolved to receive and file the financial statements for the three months ended December 31, 2023.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Lower Rouge VFD #11 Repairs: The Variable Frequency Drive (VFD) for pump #10, in the North Pump Station (NPS) failed. As Pump #11 was out of service, we relocated the VFD for Pump #11 to #10. Since then, we have been evaluating various options for repair or replacement of the VFD for Pump #11. These options include Replacement of VFD #11 directly, Replacement of VFD #3 or #6 with a new VFD, and relocation of that VFD to #11, (VFD's #3&6 were originally purchased for 600hp pumps and reprogrammed for the smaller hp pumps located in the LRSPPS), or Rebuild of VFD #11. It was determined that the third option (rebuild of #11) was the most economical; we have received pricing from Core Electric (Melvindale) for a rebuild of the unit for a cost of \$51,786.75 plus \$7,647.09 for removal/installation. Following discussion and upon motion by Abbo supported by Graham-Hudak, it was

R-24-02-15 Resolved to concur with the recommendation of the Director of Operations to approve award of the VFD #11 rebuild to Core Electric (Melvindale) for a fee not to exceed \$62,541.05.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Election of Officers: According to Article VII of the Articles of Incorporation, the Authority must select Officers of the Commission annually. Article VI of the WTUA By-Laws defines the roles for these Officers of the Commission. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-02-16 Resolved that the following officers be elected for the next twelve months:  
Kurt Heise-Chairperson; Anne Marie Graham-Hudak-Vice  
Chairperson/Secretary; Mark Abbo - Treasurer; Aaron Sprague-Assistant  
Secretary.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Contract 10; Sanitary Sewer Maintenance; Five (5) Year Extension:: WTUA has its sanitary sewer interceptors cleaned and CCTV inspected on a five (5) year cycle, per agreement with the MDEQ (the Michigan Avenue Interceptor, part of the Redirection Project, is cleaned every other year rather than once every fifth year). The Taplin Group, through its various names and entities over the years, has performed this maintenance and inspection since 2001. In 2017, WTUA and Taplin negotiated a five (5) year renewal for continuation of this service; however, the Board directed the staff to request competitive pricing, as the work was last "bid" (proposals were received, rather than bids) in 2003. WTUA developed an RFP for this work based on the Contract 10 document that was prepared in 2017, and agreed upon by Taplin and notified ten (10) contractors known to perform this service (based on historic bids/proposals, as well as updates based on other communities' recent similar requests) of the RFP. Three (3) proponents submitted proposals, with Taplin submitting the lowest cost. While WTUA typically issues five (5) year contracts for the cleaning (encompassing one full cycle of cleaning and inspection of the system), Contract 10 was issued as a two (2) year contract with an optional renewal for the remaining three (3) years. We have reached the end of that three (3) year extension. Taplin was requested to provide updated rates for consideration of an additional extension. The rates provided by Taplin have numerous adjustments, primarily due to the changing landscape of the service area (development has impacted the access to the sewers, both positively and negatively), and represent an overall increase of 4.38% (slightly less than the 4.5% that would be due for CPI adjustments were we in mid-contract).As such, I am requesting to extend the contract for an additional five (5) years. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-24-02-17 Resolved to concur with the recommendation of the Director of Operations to extend Contract 10 with Taplin Group (Kalamazoo) for five (5) years; and

Further, that the total aggregate value of the contract be no greater than \$700,000 over the five (5) year period; and

finally, that the Director of Operations and the WTUA Attorney draft and the Director sign the extension on behalf of the Authority.

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Ayes: Heise, Graham-Hudak, Abbo

Nays: None

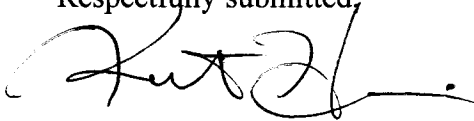
Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 9:27a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kurt L. Heise". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kurt L. Heise,  
Chairperson