

Western Townships Utilities Authority
REGULAR MEETING
Monday, October 23, 2023
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, October 23, 2023 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:03 p.m. by the Chairman, Heise.

Present:

Kurt Heise
Anne Marie Graham-Hudak
Chris Roosen (Northville Alternate)

Absent:

Mark Abbo

Also present were:

Aaron Sprague	WTUA
Suzanne Balan	WTUA
Jack Polhill	JACOBS/OMI
DJ Kaminga	JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-23-10-68 Resolved to accept the agenda as amended, adding Item IX(a) Second Budget Amendment (FY 22/23)- Reallocation Only.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was the minutes of the regular meeting of September 25, 2023. Following discussion and upon motion by Graham-Hudak, supported by Roosen; it was

R-23-10-69 Resolved to accept the minutes of the regular meeting of September 25, 2023.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Graham-Hudak, supported by Roosen; it was

R-23-10-70 Resolved to approve the schedule of disbursements for October 2023 of \$965,082.67 and pre-approved payroll for November of \$25,271.67.

Ayes: Heise, Gaham-Hudak, Roosen

Nays: None

Absent: Abbo

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The next order of business was the Operations and Maintenance Report. Following discussion and upon motion by Graham-Hudak supported by Roosen, it was

R-23-10-71 Resolved to receive and file the Operations and Maintenance Report for the month of September 2023.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was the Directors Report for the month of October 2023: Following discussion and upon motion by Graham-Hudak supported by Roosen, it was

R-23-10-72 Resolved to receive and file the Directors Report for the month of October 2023.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was Second Budget Amendment (FY 2022/2023)-Reallocation Only: The first budget amendment included a reallocation of O&M and Admin amounts to Sewage Treatment to offset a portion of the increase in charges from YCUA. We previously reallocated \$297,000 from O&M and \$101,000 from Admin and increased the total budget by \$1,900,000. After year-end adjustments, it is necessary to reverse \$60,000 from Sewage Treatment and reallocate by increasing O&M by \$47,000 and Admin by \$13,000, as to not exceed budgeted departmental amounts. This results in no change to the total. A Finance Committee meeting is scheduled for October 23 to discuss the financial implications. . Following discussion and upon motion by Graham-Hudak supported by Roosen; it was resolved that

R-23-10-73 Whereas, an amended operations budget has been prepared for FY 2023 to reallocate the budget between the departments-decreasing the Sewage Treatment by \$60,000, increasing Operations and Maintenance by \$47,000 and increasing Admin by \$13,000, resulting in no change to the total; and

Therefore, be it resolved that the amended departmental budget for Western Townships Utilities Authority for the fiscal year ended September 30, 2023 be approved.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

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The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:26 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kurt Heise". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kurt Heise,
Chairman