

Western Townships Utilities Authority
REGULAR MEETING
Monday, May 22, 2023
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, May 22, 2023 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:00 p.m. by the Vice-Chairperson, Graham-Hudak.

Present:

Jerry Vorva (Alternate Chairperson)
Anne Marie Graham-Hudak
Mark Abbo

Absent:

Kurt Heise

Also present were:

Aaron Sprague	WTUA
Suzanne Balan	WTUA
Jack Polhill	JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-23-05-30 Resolved to accept the agenda as presented.

Ayes: Vorva, Graham-Hudak, Abbo
Nays: None
Absent: Heise

The next order of business was the minutes of the regular meeting of April 24, 2023. Following discussion and upon motion by Abbo, supported by Vorva; it was

R-23-05-31 Resolved to accept the minutes of the regular meeting of April 24, 2023.

Ayes: Vorva, Graham-Hudak, Abbo
Nays: None
Absent: Heise

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Vorva; it was

R-23-05-32 Resolved to approve the schedule of disbursements for May 2023 of \$760,947.95 and pre-approved payroll for June 2023 of \$35,829.57.

Ayes: Vorva, Graham-Hudak, Abbo
Nays: None
Absent: Heise

The next order of business was the Operations and Maintenance Report for the month of April 2023. Following discussion and upon motion by Abbo supported by Vorva, it was

R-23-05-33 Resolved to receive and file the Operations and Maintenance Report for the month of April 2023.

Ayes: Vorva, Graham-Hudak, Abbo

Nays: None

Absent: Heise

The next order of business was the Directors Report for the month of May 2023: Following discussion and upon motion by Abbo supported by Vorva; it was

R-23-05-34 Resolved to receive and file the Directors Report for the month of May 2023.

Ayes: Vorva, Graham-Hudak, Abbo

Nays: None

Absent: Heise

The next order of business was Financial Statements For Six Months Ended March 31, 2023: Following discussion and upon motion by Abbo supported by Vorva; it was

R-23-05-35 Resolved to receive and file the financial statement for the six months ended March 31, 2023.

Ayes: Vorva, Graham-Hudak, Abbo

Nays: None

Absent: Heise

The next order of business was Fiscal Year 2022/2023 Audit Engagement Letter: WTUA is preparing for the annual audit for the 2022/2023 Fiscal Year, which will be conducted in December. Plante & Moran have audited the Authority's financial statements since incorporation. The charge for the audit last year was \$17,895.00. This year Plante & Moran is asking for a fee in the amount of \$20,975.00. Following discussion and upon motion by Abbo supported by Vorva; it was

R-23-05-36 Resolved to concur with the recommendation of the Director of Operations that:
WHEREAS, Public Act II of 1968 requires an annual audit of the Authority's financial statements; and

WHEREAS, Plante & Moran has offered to provide such a service under generally accepted standards; and

WHEREAS, Plante & Moran has agreed to perform such work and send directly to the State of Michigan an electronic copy of the financial report along with Plante & Moran's official letter of comments, recommendations and their auditing procedures; and

THEREFORE, BE IT RESOLVED that Plante & Moran is authorized to perform such work as outlined in their letter of April 21, 2023 at a cost not to exceed \$20,975.00; and

FURTHER, that the Director of Operations sign the engagement letter on behalf of the Authority.

Ayes: Vorva, Graham-Hudak, Abbo

Nays: None

Absent: Heise

The next order of business was MMRMA Insurance Policy Renewal: WTUA has been afforded insurance coverage through the MMRMA State Pool since 1991. The current policy expires on July 1, 2023. The cost of our premium for our new policy has increased from \$45,150 per year to \$49,631 (an increase of \$4,481.00). This price increase is due primarily to the additional facilities constructed during the Master Plan Improvement Project, along with a regular reassessment of the properties. This policy does not include sewage back-ups, but does include the north Pump Station property. Further, we can expect a distribution (similar in magnitude of last year's) sometime this Fall. Following discussion and upon motion by Abbo supported by Vorva; it was

R-23-05-37 Resolved to concur with the recommendation of the Director of Operations to approve the renewal with MMRMA for the 2023/2024 coverage period at an annual premium of \$49,631; and

Further, that the Director of Operations sign the policy on behalf of the Authority as the member representative.

Ayes: Vorva, Graham-Hudak, Abbo

Nays: None


Absent: Heise

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:29p.m.

Respectfully submitted,



Anne Marie Graham-Hudak,
Vice-Chairperson