

Western Townships Utilities Authority
REGULAR MEETING
Monday, April 24, 2023
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, April 24, 2023 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:05 p.m. by the Chairperson, Kurt Heise.

Present:

Absent:

Kurt Heise
Anne Marie Graham-Hudak
Mark Abbo

Also present were:

Aaron Sprague WTUA
Jack Polhill JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-23-04-24 Resolved to accept the agenda as presented.

Ayes: Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was the minutes of the regular meeting of March 27, 2023. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-23-04-25 Resolved to accept the minutes of the regular meeting of March 27, 2023.

Ayes: Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-23-04-26 Resolved to approve the schedule of disbursements for April 2023 of \$865,053.32 and pre-approved payroll for May 2023 of \$23,887.29.

Ayes: Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was the Operations and Maintenance Report for the month of March 2023. Following discussion and upon motion by Abbo supported by Graham-Hudak, it was

R-23-04-27 Resolved to receive and file the Operations and Maintenance Report for the month of March 2023.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Directors Report for the month of April 2023: Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-23-04-28 Resolved to receive and file the Directors Report for the month of April 2023.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the SCADA Maintenance Agreement: A number of years ago, WTUA transitioned our SCADA (Supervisory Control and Data Acquisition) program to the VTScada platform. At the time of transition, Kennedy Industries was the local partner/representative with VTScada; as such, we were limited to utilizing Kennedy for system improvements and software upgrades. As time has passed, there are more vendors trained and licensed to work with VTScada. In addition, the principal staff member at Kennedy has moved on to a different firm. Most recently PCI (Detroit) was utilized by Walsh for SCADA and I&C (instrumentation & controls) upgrades associated with the most recent construction project. With the work recently completed, we began discussions about a formal SCADA Services Agreement. WTUA has not had a formal SCADA Services Agreement for a number of years. In the past we have hired Kennedy on an as-needed (hourly rate) basis for installation of software upgrades and system improvements/modifications. The proposed agreement would establish a regular, annual preventive maintenance (PM) on the SCADA system, along with a mid-year follow-up PM visit (the annual visit would be more thorough than the mid-year work). During these visits PCI will install any software updates, check the overall health of the SCADA system and make any minor modifications to the programming requested (in advance) by WTUA. The estimated cost of the two (2) visits is \$9,600 per year. The proposed agreement is non-exclusive (WTUA can approach other firms for any work required). Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-23-04-29 Resolved to concur with the recommendation of the Director of Operations to award a SCADA Support Services Agreement to PCI (Detroit); and

Further, that the Director of Operations draft and execute said Agreement.

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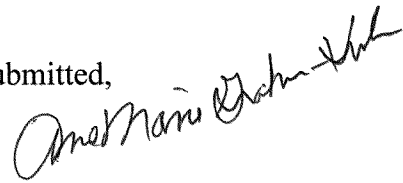
Ayes: Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:17p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kurt L. Heise", written in a cursive style.

Kurt L. Heise,
Chairperson