

Western Townships Utilities Authority
REGULAR MEETING
Monday, October 24, 2022
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, October 24, 2022 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:01 p.m. by the Chairperson, Kurt Heise

Present:

Kurt Heise
Anne Marie Graham-Hudak
Chris Roosen

Absent:

Mark Abbo

Also present were:

Aaron Sprague
Jack Polhill

WTUA
JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-22-10-62 Resolved to accept the agenda as presented.

Ayes: Heise, Graham-Hudak, Roosen
Nays: None
Absent: Abbo

The next order of business was the minutes of the regular meeting of September 26, 2022. Following discussion and upon motion by Graham-Hudak, supported by Roosen; it was

R-22-10-63 Resolved to accept the minutes of the regular meeting of September 26, 2022.

Ayes: Heise, Graham-Hudak, Roosen
Nays: None
Absent: Abbo

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Graham-Hudak, supported by Roosen; it was

R-22-10-64 Resolved to approve the schedule of disbursements for October 2022 of \$1,030,412.87 and pre-approved payroll for November 2022 of \$23,191.29.

Ayes: Heise, Graham-Hudak, Roosen
Nays: None
Absent: Abbo

The next order of business was the Operations and Maintenance Report for the month of September 2022. Following discussion and upon motion by Graham-Hudak supported by Roosen, it was

R-22-10-65 Resolved to receive and file the Operations and Maintenance Report for the month of September 2022.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was the Directors Report for the month of October 2022: Following discussion and upon motion by Graham-Hudak, supported by Roosen; it was

R-22-10-66 Resolved to receive and file the Directors Report for the month of October 2022.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was Lower Rouge Storage Building; Unit Heater Replacement: The Lower Rouge Storage Building was completed in 2001 and was equipped with three (3) unit heaters. These unit heaters have reached the end of their useful age and are in need of replacement. We sought informal quotes for replacement of the heaters and received three quotes ranging from \$11,625 to \$18,298 for three (3) new Reznor unit heaters (an additional quote from the low bidder of \$10,125 was also received for an alternate, off-brand model). All three costs include labor and warranty. The lowest cost option included a slightly better warranty than the middle cost option (1 year labor, 5 year parts, 10 year heat exchanger for the lowest cost Reznor alternative). The lowest cost Reznor option was provided by Keeth Heating and Air Conditioning (Plymouth, MI). Following discussion and upon motion by Roosen, supported by Graham-Hudak; it was

R-22-10-67 Resolved to concur with the recommendation of the Director of Operations to authorize the replacement of the Lower Rouge Storage Building unit heaters by Keeth Heating and Air Conditioning (Plymouth, MI) for a fee not to exceed \$11,625.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was Flow Meter Purchase: WTUA uses a network of sanitary flow meters located throughout the system for the purpose of analyzing the flow from each community and billing for WTUA's costs. Historically, each flow meter has a dedicated location and when that flow meter failed, a spare meter was installed at that location while the dedicated flow meter was repaired or replaced.

Upon completion of the repair (or receipt of replacement) the spare meter was removed and the dedicated meter was reinstalled. This process resulted in the cost of meter rental (for the spare meter), as well as an additional site visit by meter maintenance staff for the removal of the spare and reinstallation of the dedicated meter. Several years ago, WTUA abandoned the dedicated meter concept and WTUA purchased five (5) spare flow meters to be stored and managed by Martin Controls Services (now HESCO). When a meter fails now, it is replaced immediately from stock of spares and remains in place. The removed meter is evaluated, repaired and placed into the spare inventory if cost effective. WTUA's spare inventory has been depleted due to meter failures and we are currently using HESCO's meters at many of our meter locations. HESCO has provided a quote for five (5) Isco 2150 meters and five (5) sensor extenders for a cost of \$44,225 with installation. Following discussion and upon motion by Graham-Hudak, supported by Roosen; it was

R-22-10-68 Resolved to concur with the recommendation of the Director of Operations to purchase five (5) Isco 2150 meters and five (5) Sensor Extenders for a total cost of \$44,225.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:23 p.m.

Respectfully submitted,



Kurt Heise,
Chairperson