

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, May 24, 2021  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, May 24, 2021 at Plymouth Township Hall. The meeting was called to order at 3:01 p.m. by the Chairperson, Kurt Heise.

Present:

Kurt Heise  
Anne Marie Graham-Hudak  
Mark Abbo

Absent:

Also present were:

Aaron Sprague  
Jack Polhill

WTUA  
JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-21-05-29 Resolved to accept the agenda as presented.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was the minutes of the regular meeting of April 26, 2021. Following discussion and upon motion by Graham-Hudak supported by Abbo; it was

R-21-05-30 Resolved to accept the minutes of the regular meeting of April 26, 2021.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-21-05-31 Resolved to approve the schedule of disbursements for May 2021 of \$1,138,223.98 and pre-approved payroll for June 2021 of \$22,515.08.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was the Operations and Maintenance Report for the month of April 2021. Following discussion and upon motion by Abbo supported by Graham-Hudak, it was

R-21-05-32 Resolved to receive and file the Operations and Maintenance Report for the month of April 2021.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Directors Report for the month of May 2021: Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-21-05-33 Resolved to receive and file the Directors Report for the month of May 2021.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Financial Statements For The Six Months Ended March 31, 2021: Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-21-05-34 Resolved to receive and file the financial statements for the six months ended March 31, 2021.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Fiscal Year 2020/2021 Audit Engagement Letter: WTUA is preparing for the annual audit for the 2020/2021 Fiscal Year, which will be conducted in December. Plante & Moran have audited the Authority's financial statements since incorporation. The charge for the audit last year was \$17,375.00. This year Plante & Moran is asking for a fee in the amount of \$17,895.00. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-21-05-35 Resolved to concur with the recommendation of the Director of Operations that:

WHEREAS, Public Act II of 1968 requires an annual audit of the Authority's financial statements; and

WHEREAS, Plante & Moran has offered to provide such a service under generally accepted standards; and

WHEREAS, Plante & Moran has agreed to perform such work and send directly to the State of Michigan an electronic copy of the financial report along with

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Plante & Moran's official letter of comments, recommendations and their auditing procedures; and

THEREFORE, BE IT RESOLVED that Plante & Moran is authorized to perform such work as outlined in their letter of May 5, 2021 at a cost not to exceed \$17,895.00; and

FURTHER, that the Director of Operations sign the engagement letter on behalf of the Authority.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: Supervisor Heise (Plymouth Township) discussed Salem Springs. The tours of the WTUA facilities were discussed and it was determined that the next WTUA Board meeting will be held at the WTUA offices.

There being no further business to come before the Board, the regular meeting was adjourned at 3:27p.m.

Respectfully submitted,



Kurt L. Heise,  
Chairperson