

Western Townships Utilities Authority
REGULAR MEETING
Monday, August 29, 2016
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, August 29, 2016 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:00 p.m. by Chairperson, Philip LaJoy.

Present:

Philip LaJoy
Shannon Price
Marjorie Banner

Absent:

Robert Nix

Also present were:

Aaron Sprague
Suzanne Reel
Jack Polhill
1 member of the public

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The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-16-08-46 Resolved to accept the agenda as amended, deleting Item #VIII(c) Budget Amendment (Fiscal Year 2015/2016).

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was the minutes of the study session of July 25, 2016. Following discussion and upon motion by Banner supported by Price; it was

R-16-08-47 Resolved to accept the minutes of the study session of July 25, 2016 as presented.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was the minutes of the regular meeting of July 25, 2016. Following discussion and upon motion by Banner supported by Price; it was

R-16-08-48 Resolved to accept the minutes of the regular meeting of July 25, 2016 as presented.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Banner, supported by Price; it was

R-16-08-49 Resolved to approve the schedule of disbursements for August 2016 of \$1,215,117.57, and pre-approved payroll for September 2016 of \$28,550.91.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was the Operations and Maintenance Report for the month of July 2016. Following discussion and upon motion by Banner supported by Price, it was

R-16-08-50 Resolved to receive and file the Operations and Maintenance Report for the month of July 2016.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was the Directors Report for the month of August 2016: Following discussion and upon motion by Price supported by Banner; it was

R-16-08-51 Resolved to receive and file the Directors Report for the month of August 2016.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next Order of business was Financial Statements For The Nine Months Ended June 30, 2016: Following discussion and upon motion by Price, supported by Banner; it was

R-16-08-52 Resolved to receive and file the financial statements for the nine months ended June 30, 2016.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was the WTUA Proposed Annual Budget; Fiscal Year 2016/2017 and Opt-Out of P.A. 152 of 2011: Article X of the WTUA Articles of Incorporation states "...The Commission shall prepare, adopt and submit to the legislative bodies of the constituent municipalities an annual budget covering the proposed expenditures to be made for the organizing and operating of such Authority, and for the next fiscal year beginning October 1st, such budget to be submitted on or before September 1st of each calendar year." Section 7.5 of the 2000 WTUA Finance and Service Agreement with the Charter Townships of Canton, Northville and Plymouth states "WTUA shall annually submit a budget to each of the Townships for its approval in August of each year". Version 1 of the Proposed Annual Budget which was used for both the Finance Committee review and the Board Study Session was presented to each Township and approved on the following dates: Canton Township – August 23, 2016; Northville Township – August 18, 2016; and Plymouth Township – August 9, 2016. There have been no changes to the 2016/2017 budget since the Study Session. The current YTD column has

been updated to July 31, 2016 and some changes were made to the Projected 2015/2016 column, which are for informational purposes. Public Act 152 of 2011 set limits to the amount that public employers may contribute to medical benefit plans. The limits for medical plan coverage years beginning after January 1, 2016 are \$6,142.11 for single, \$12,845.04 for two person plans and \$16,751.23 for family. With the change in rate structure by BCBS in 2014 where rates are based upon the age of all covered persons, the premiums will NOT be under these caps. Following discussion and upon motion by Banner supported by Price; it was

R-16-08-53 Whereas, WTUA is required to prepare, adopt and submit to the legislative bodies of the constituent municipalities an annual Budget covering the proposed expenditures to be made for the organizing and operating of such Authority; and

Whereas, the Authority has prepared a budget for the fiscal year ending September 30, 2017; and

Whereas, the Authority has presented and received approval from each of the member Townships; and

Therefore, be it resolved that the budget for the Authority for the fiscal year Ending September 30, 2017 is hereby approved in the amounts as presented on page 1 of the Proposed Annual Budget; and

Further, that the quarterly reporting to the Board is to include the line item Detail as presented in the Supplemental Information of the Proposed Annual Budget; and

Finally, that the Authority opt out of Public Act 152 of 2011, for the fiscal year October 1, 2016 through September 30, 2017.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was Capital Improvement Program; August 2016: The Capital Improvement Program (CIP) is reviewed and updated on an annual basis. The changes in the updated CIP were discussed at the WTUA Budget Study Session held on July 25, 2016. No changes were made since the draft version presented at the Board Study Session: Following discussion and upon motion by Price supported by Banner; it was

R-16-08-54 Resolved to concur with the recommendation of the Director of Operations to adopt the WTUA Capital Improvement Program dated August 2016 as presented; and

Further, to revise/establish the capital budget for 2016 and 2017 based upon this program.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was 2016 Sewer Rehab Project: In February 2015, the Board approved a three (3) year contract with Liqui-Force Services (Romulus) for sanitary sewer rehabilitation and repairs. Working with Liqui-Force, I have identified the portion of the sewer to be repaired in 2016 as a section of the Middle Rouge Parkway Interceptor (MRPI) near the intersection of Hines Drive and Northville Road. This work will line 4 sections of pipe, totaling approximately 1730 linear feet. The sewer has multiple defects, including category 5 cracks, category 4 and 5 infiltration. In addition, one section of the pipe is metal pipe (along the footing of the railway bridge) that is showing signs of corrosion. Following discussion and upon motion by Price supported by Banner; it was

- R-16-08-55 Resolved to concur with the recommendation of the Director of Operations to award the 2016 Sewer Rehabilitation Project to Liqui-Force Services (Romulus) for a cost not to exceed \$189,075.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was Lower Rouge Equipment Purchase; Electros witch TD-CSR: Over the past several years, a hot safety topic has been Arc Flash, or electrical explosion. Arc flashes can cause severe injury or death and represent a very real hazard to operations staff. This is especially true in the Lower Rouge South Pump Station, where the electrical switchgear is energized with 13.2kV. The Lower Rouge South Pump Station switchgear has 12 breakers; of those 12, four (4) are operated semi-regularly. The breakers have to be operated manually and this operation represents one of the greatest risks to our operations staff, as it is when arc flash is most likely to occur. We recently were provided a demonstration of a newer product called an Electros witch TD-CSR. This switch allows an operator to open or close a breaker with a time delay, allowing the operator time to cover a safe distance from the source of potential hazard. The units costs \$1573.76 each, or \$1350.45 if five (5) or more are purchased and are easily compatible with our existing equipment. Following discussion and upon motion by Banner supported by Price; it was

- R-16-08-56 Moved to concur with the recommendation of the Director of Operations to purchase five (5) Electros witch TD-CSR units for a cost not to exceed \$6752.25.

Ayes: LaJoy, Price, Banner

Nays: None

Absent: Nix

The next order of business was public comments: There were none.

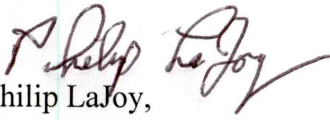
The next order of business was Commissioners' Comments: There were none.

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There being no further business to come before the Board, the regular meeting was adjourned at 3:22 p.m.

Respectfully submitted,



Philip LaJoy,
Chairperson