

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, September 25, 2023  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, September 25, 2023 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 9:00 a.m. by the Chairman, Heise.

Present:

Absent:

Kurt Heise  
Anne Marie Graham-Hudak  
Mark Abbo

Also present were:

Suzanne Balan	WTUA
Jack Polhill	JACOBS/OMI
Wendy Trumbull	Canton Township

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-23-09-60 Resolved to accept the agenda as presented.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was the minutes of the regular meeting of August 28, 2023. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-23-09-61 Resolved to accept the minutes of the regular meeting of August 28, 2023.

Ayes: Heise, Graham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-23-09-62 Resolved to approve the schedule of disbursements for September 2023 of \$881,301.82 and pre-approved payroll for October 2023 of \$25,271.63.

Ayes: Heise, Gaham-Hudak, Abbo  
Nays: None  
Absent: None

The next order of business was the Operations and Maintenance Report. Following discussion and upon motion by Abbo supported by Graham-Hudak, it was

R-23-09-63 Resolved to receive and file the Operations and Maintenance Report for the month of August 2023.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Directors Report for the month of September 2023: Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-23-09-64 Resolved to receive and file the Directors Report for the month of September 2023.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Lower Rouge Pump 11 Replacement (Installation): Pumps 9, 10 and 11 in the Lower Rouge North Pump Station (LRNPS) were installed during the Lower Rouge Expansion project and were a primary source of the litigation over that project. The pumps showed excessive vibration from the start; while we were ultimately able to reduce and mitigate the vibration levels of the pumps, it has long been expected that these pumps would need to be replaced sooner rather than later. To date, pump 11 has required multiple welding repairs to the power frame due to cracking; during reinstallation of the pump late last year, it was noted these welds were either failing or resulting in cracking in other locations of the power frame. Last month, the Board approved purchase of a new Cornell pump from Detroit Pump, and I indicated that we had requested pricing from three (3) reputable mechanical contractors (each of which has performed work for WTUA in the past and were also identified as good options by Detroit Pump) for the installation of the new pump. Weiss Construction Company (Novi, \$121,000); JF Cavanaugh (Farmington Hills \$139,000); and De-Cal (Warren, \$245,540). Weiss Contracting was the contractor that replaced the Lower Rouge South Pump Station (LRSPS) pumps about 15 years ago; that installation entailed replacement of vertical pumps with horizontal pumps. That project went very well, and while the conversion from vertical pumps to horizontal pumps is more extreme than the current project, the size difference in the new Cornell pump makes the replacement similar in scope. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-23-09-65 Resolved to concur with the recommendation of the Director of Operations to award installation of the new Cornell Model 14NHG28-F2024 Horizontal Dry-Pit centrifugal pump to Weiss Contracting (Novi, MI) for a cost not-to-exceed \$121,000; and

Further, that the Director of Operations draft and execute an agreement for the work.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Budget Amendment (Fiscal Year 2022/2023):

Due to a decrease in YCUA's total flow figures which had been overreported, we will need to amend our budget for the Fiscal Year 2022/2023. We anticipated being able to cover the increase by allocating O&M and Admin unspent budgeted amounts to cover the increase in WTUA's portion of costs, but after receiving YCUA's preliminary financial statements and flow figures for FY 2023, the budget must be increased by a total of \$1,900,000. Of that amount \$915,095 represents the adjustment for fiscal year 2022. We had originally posted a preliminary lookback of \$671,842 due from YCUA for fiscal year 2022 and after they corrected their flow figures, the lookback resulted in \$243,253 due to YCUA for fiscal year 2022. In addition, we received YCUA's preliminary financials for fiscal year 2023 and have determined a preliminary figure owed to YCUA for fiscal year 2023 in the amount of \$1,438,310. We are able to reallocate some of the unspent O&M and Admin amounts but this only offsets a small portion of the increase. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was resolved that

R-23-09-66 WHEREAS, an amended operations budget has been prepared to increase the total budget for fiscal year 2023 and reallocate the budget between the departments – increasing the Sewage Treatment Charges Department by \$2,298,000, decreasing the Operations and Maintenance Department by \$297,000 and decreasing the Administrative Department by \$101,000, resulting in a total increase in the budget of \$1,900,000,

THEREFORE, be it resolved that the amended departmental budget for Western Townships Utilities Authority for the fiscal year ended September 30, 2023 be approved.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Engineering Services Renewal: Stantec Engineering (and its predecessors) has provided certain professional consulting services to WTUA since the time of WTUA's inception. These services have included general engineering consulting, participation in WTUA committees and project design and construction services. Prior to 2003, WTUA used Stantec almost exclusively for its engineering service needs, including design. WTUA and Stantec entered into the most recent Engineering Services Contract in 2014 (three year term) and the contract was extended an additional three (3) years in 2017. The contract is non-exclusive (i.e. WTUA can and does request proposals from and utilize other engineering firms), but allows for WTUA to utilize Stantec for specific projects without independent Professional Services Agreements. The current term expires this month; therefore, I am requesting that the contract option to extend for an additional three (3) year period be approved. No other modifications to the contract are required or requested. Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-23-09-67 Resolved to concur with the recommendation of the Director of Operations to extend the current contract, which expires on September 25, 2023, for an additional three (3) year period ending September 25, 2026; and

Further, that the Director of Operations sign the extension on behalf of the Authority.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 9:29a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kurt Heise', written in a cursive style.

Kurt Heise,  
Chairman