

Western Townships Utilities Authority
REGULAR MEETING
Monday, January 24, 2022
WTUA MIDDLE ROUGE CONFERENCE ROOM
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, January 24, 2022 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:00 p.m. by the Chairperson, Kurt Heise.

Present:

Kurt Heise
Anne Marie Graham-Hudak
Chris Roosen (Northville Township Alternate)

Absent:

Mark Abbo

Also present were:

Aaron Sprague
Jack Polhill
Keith Szymanski

WTUA
JACOBS
Plante & Moran

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-22-01-01 Resolved to accept the agenda as presented.

Ayes: Heise, Graham-Hudak, Roosen
Nays: None
Absent: Abbo

The next order of business was the minutes of the regular meeting of December 20, 2021. Following discussion and upon motion by Graham-Hudak, supported by Roosen; it was

R-22-01-02 Resolved to accept the minutes of the regular meeting of December 20, 2021.

Ayes: Heise, Graham-Hudak, Roosen
Nays: None
Absent: Abbo

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Graham-Hudak, supported by Roosen; it was

R-22-01-03 Resolved to approve the schedule of disbursements for January 2022 of \$1,397,200.72 and pre-approved payroll for February 2022 of \$23,190.48.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was the Operations and Maintenance Report for the month of December 2021. Following discussion and upon motion by Graham-Hudak supported by Roosen, it was

R-22-01-04 Resolved to receive and file the Operations and Maintenance Report for the month of December 2021.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was the Directors Report for the month of January 2022: Following discussion and upon motion by Graham-Hudak supported by Roosen; it was

R-22-01-05 Resolved to receive and file the Directors Report for the month of January 2022.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was 2021 JACOBS Annual Report. Following discussion and upon motion by Graham-Hudak supported by Roosen; it was

R-22-01-06 Resolved to receive and file the 2021 Annual Report by Jack Polhill, JACOBS/OMI Project Manager.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was Audit; Fiscal Year Ending September 30, 2021: On May 24, 2021, Plante & Moran was authorized by the WTUA Board of Commissioners to perform an audit for the fiscal year ending September 30, 2021. Plante & Moran has completed the Audit and it was reviewed by the Finance Committee on January 12, 2022. The Auditors Communication letter was provided to the Board, and there were no issues noted by the Auditors. Keith Szymanski of Plante & Moran was present to answer questions from the Board. Following discussion and upon motion by Graham-Hudak supported by Roosen, it was resolved that

R-22-01-07 Whereas, Article IX, Section 5 of the By-Laws of the Western Townships Utilities Authority require that The Authority shall cause an annual audit to be made of its financial transactions by a certified public accountant; and

Whereas, Plante & Moran, certified public accountants, was authorized by the Board of Commissioners to perform such an audit and has prepared and presented to the Authority the audit for the fiscal year ending September 30, 2021; and

Now, therefore be it resolved, that the audit for the fiscal year ending September 30, 2021, as prepared and presented by Plante & Moran, is hereby accepted.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was 2022 SSOM Work Plan Update: Since 1992, WTUA is required to update the annual Sanitary Sewer Operations & Maintenance (SSOM) Program Work Plan under the Abatement Order by February 1st of each year. The SSOM is a guidance document in performing maintenance on the WTUA system and providing general information on procedures should a sanitary sewer overflow (SSO) discharge ever occur in the system. Following discussion and upon motion by Graham-Hudak supported by Roosen; it was

R-22-01-08 Moved to receive and file the annual 2022 SSOM Work Plan Update prepared by the Director of Operations.

Ayes: Heise, Graham-Hudak, Roosen

Nays: None

Absent: Abbo

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:19 p.m.

Respectfully submitted,



Kurt L. Heise,
Chairperson