

**Western Townships Utilities Authority
REGULAR MEETING**

Monday, August 23, 2021

WTUA MIDDLE ROUGE CONFERENCE ROOM

40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, August 23, 2021 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:01 p.m. by the Chairperson, Kurt Heise.

Present:

Kurt Heise
Anne Marie Graham-Hudak
Mark Abbo

Absent:

Also present were:

Aaron Sprague
Suzanne Reel
Jack Polhill

WTUA
WTUA
JACOBS/OMI

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-21-08-47 Resolved to accept the agenda as presented.

Ayes Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was the minutes of the study session of July 26, 2021. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-21-08-48 Resolved to accept the minutes of the study session of July 26, 2021.

Ayes: Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was the minutes of the regular meeting of July 26, 2021. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-21-08-49 Resolved to accept the minutes of the regular meeting of July 26, 2021.

Ayes: Heise, Graham-Hudak, Abbo
Nays: None
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-21-08-50 Resolved to approve the schedule of disbursements for August 2021 of \$1,479,639.38 and pre-approved payroll for September 2021 of \$22,515.06.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent:None

The next order of business was the Operations and Maintenance Report for the month of July 2021. Following discussion and upon motion by Abbo, supported by Graham-Hudak, it was

R-21-08-51 Resolved to receive and file the Operations and Maintenance Report for the month of July 2021.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Directors Report for the month of August 2021: Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-21-08-52 Resolved to receive and file the Directors Report for the month of August 2021.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the Financial Statements for the Nine Months Ended June 30, 2021: Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was

R-21-08-53 Resolved to receive and file the financial statements for the nine months ended June 30, 2021.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was the WTUA Proposed Annual budget; Fiscal Year 2021/2022 and Opt-Out of P.A. 152 of 2011, amended by P.A. 270 of 2013: Article X of the WTUA Articles of Incorporation states "...The Commission shall prepare, adopt and submit to the legislative bodies of the constituent municipalities an annual budget covering the proposed expenditures to be made for the organizing and operating of such Authority, and for the next fiscal year beginning October 1st, such budget to be submitted on or before September 1st of each calendar year." Section 7.5 of the 2000 WTUA Finance and Service Agreement with the Charter Townships of Canton, Northville and Plymouth states "WTUA shall annually submit a budget to each of the Townships for its approval in August of each year". Version 1 of the Proposed Annual Budget

which was used for both the Finance Committee review and the Board Study Session was presented to each Township and approved on the following dates: Canton Township – August 10, 2021; Northville Township – August 19, 2021; and Plymouth Township – July 27, 2021. There have been no changes to the Budget since the Study Session. Only the YTD and projected figures were updated, which is for informational purposes only. Public Act 152 of 2011 set limits to the amount that public employers may contribute to medical benefit plans. The limits for medical plan coverage years beginning after January 1, 2021 are \$7,043.89 for single, \$14,730.96 for two person plans and \$19,210.66 for family plans. With the change in rate structure by BCBS in 2014 where rates are based upon the age of all covered persons, the premiums will NOT be under these caps. Following discussion and upon motion by Abbo, supported by Graham-Hudak; it was resolved

R-21-08-54 Whereas, WTUA is required to prepare, adopt and submit to the legislative bodies of the constituent municipalities an annual Budget covering the proposed expenditures to be made for the organizing and operating of such Authority; and Whereas, the Authority has prepared a budget for the fiscal year ending September 30, 2022; and

Whereas, the Authority has presented and received approval from each of the member Townships; and

Therefore, be it resolved that the budget for the Authority for the fiscal year Ending September 30, 2022 is hereby approved in the amounts as presented on page 1 of the Proposed Annual Budget; and

Further, that the quarterly reporting to the Board is to include the line item detail as presented in the Supplemental Information of the Proposed Annual Budget; and

Finally, that the Authority opt out of Public Act 152 of 2011, as amended by Public Act 270 of 2013 for the fiscal year October 1, 2021 through September 30, 2022.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was Capital Improvement Program; August 2021: The Capital Improvement Program (CIP) is reviewed and updated on an annual basis. The upcoming projects for 2022 were discussed at the WTUA Budget Study Session held on July 26, 2021. No changes were made since the draft version presented at the Board Study Session. WTUA bills the townships annually in January of each year (2018-2022) for Capital Improvement projects and will do a 5-year lookback in 2023 to reconcile what was spent versus what WTUA billed.: Following discussion and upon motion by Abbo supported by Graham-Hudak; it was

R-21-08-55 Resolved to concur with the recommendation of the Director of Operations to adopt the WTUA Capital Improvement Program for 2022 as presented; and
Further, to revise/establish the capital budget for 2021 and 2022 based upon this program.

Ayes: Heise, Graham-Hudak, Abbo

Nays: None

Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:27p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kurt L. Heise', with a stylized flourish at the end.

Kurt L. Heise,
Chairperson