

**Western Townships Utilities Authority**  
**REGULAR MEETING**  
Monday, May 18, 2020  
WTUA MIDDLE ROUGE CONFERENCE ROOM  
40905 Joy Road, Canton, MI 48187

The regular meeting of the Western Townships Utilities Authority Board of Commissioners was held on Monday, May 18, 2020 in the WTUA Middle Rouge Conference Room, 40905 Joy Road, Canton, Michigan 48187. The meeting was called to order at 3:00 p.m. by the Chairperson, Robert Nix.

Present:

Robert Nix  
Kurt Heise  
Pat Williams

Absent:

Also present were:

Aaron Sprague

WTUA

The first order of business was the acceptance of the agenda: Following discussion and upon hearing no objections; it was

R-20-05-30 Resolved to accept the agenda as presented

Ayes Nix, Williams, Heise  
Nays: None  
Absent: None

The next order of business was the minutes of the regular meeting of April 27, 2020. Following discussion and upon motion by Williams, supported by Heise; it was

R-20-05-31 Resolved to accept the minutes of the regular meeting of April 27, 2020.

Ayes: Nix, Williams, Heise  
Nays: None  
Absent: None

The next order of business was Approval of WTUA Bills. Following discussion and upon motion by Heise, supported by Williams; it was

R-20-05-32 Resolved to approve the schedule of disbursements for May 2020 of \$1,172,761.41 and pre-approved payroll for June 2020 of \$22,776.62.

Ayes: Nix, Williams, Heise  
Nays: None  
Absent: None

The next order of business was the Operations and Maintenance Report for the month of April 2020. Following discussion and upon motion by Heise supported by Williams, it was

R-20-05-33 Resolved to receive and file the Operations and Maintenance Report for the month of April 2020.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was the Directors Report for the month of May 2020: Following discussion and upon motion by Heise supported by Williams; it was

R-20-05-34 Resolved to receive and file the Directors Report for the month of May 2020.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was Financial Statements For The Six Months Ended March 31, 2020: Following discussion and upon motion by Heise supported by Williams; it was

R-20-05-35 Resolved to receive and file the financial statements for the six months ended March 31, 2020.

Ayes: Nix, Williams, Heise

Nays: None

Absent: None

The next order of business was Fiscal Year 2019/2020 Audit Engagement Letter: WTUA is preparing for the annual audit for the 2019/2020 Fiscal Year, which will be conducted in December. Plante & Moran have audited the Authority's financial statements since incorporation. The charge for the audit last year was \$16,880.00. This year Plante & Moran is asking for a fee in the amount of \$17,375.00. Following discussion and upon motion by Heise supported by Williams; it was

R-20-05-36 Resolved to concur with the recommendation of the Director of Operations that:  
WHEREAS, Public Act II of 1968 requires an annual audit of the Authority's financial statements; and

WHEREAS, Plante & Moran has offered to provide such a service under generally accepted standards; and

WHEREAS, Plante & Moran has agreed to perform such work and send directly to the State of Michigan an electronic copy of the financial report along with

Plante & Moran's official letter of comments, recommendations and their auditing procedures; and

THEREFORE, BE IT RESOLVED that Plante & Moran is authorized to perform such work as outlined in their letter of May 8, 2020 at a cost not to exceed \$17,375.00; and

FURTHER, that the Director of Operations sign the engagement letter on behalf of the Authority.

Ayes: Nix, Williams, Heise

Nays: None

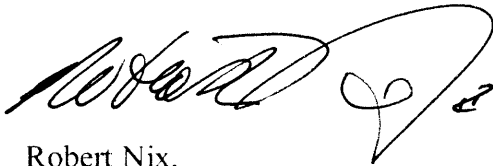
Absent: None

The next order of business was public comments: There were none.

The next order of business was Commissioners' Comments: There were none.

There being no further business to come before the Board, the regular meeting was adjourned at 3:12p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Robert Nix', with a large, stylized flourish extending from the end of the signature.

Robert Nix,  
Chairperson